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SUPPLY DIVISION WEEKLY REPORT
PERIOD ENDING 22 AUGUST 19841. Progress Report on Tasks Assigned by the DCI/DDCI

None.

2. Items or Events of Major Interest that have Occurred During the Preceding Weeka. TDY Travel

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[redacted] Chief, Supply Division, and [redacted] Procurement Management Staff, OL, visited [redacted] on 13 and 14 August. During the visit, Chief [redacted] was briefed on the current plans for upgrading [redacted] ADP capabilities and on an Office of Communications' (OC) proposal for expanding the role of the resident OC technician in establishing a repair and return facility for [redacted] tactical communications equipment.

b. Regulatory Issuances

The Regulations Control Division, Office of Information Services, has prepared and distributed Tables of Contents for all file categories dated 2 July 1984. This document includes all Headquarters Handbooks and Notices in effect on that date. All manual custodians within the Supply Division should take the necessary action to purge files and update the Headquarters issuances. [redacted]

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c. Procurement Division Management Information System (PDMIS) Report:

In order to avoid the year-end crunch, Central Control and Expedite Section (CC&ES), Supply Management Branch, is receiving a weekly PDMIS report of assigned negotiators. By comparing the PDMIS run to an Inventory Control System run, CC&ES can ensure that each procurement element is receiving the action copies of requisitions.

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SUBJECT: Supply Division Weekly Report, Period 22 August 1984

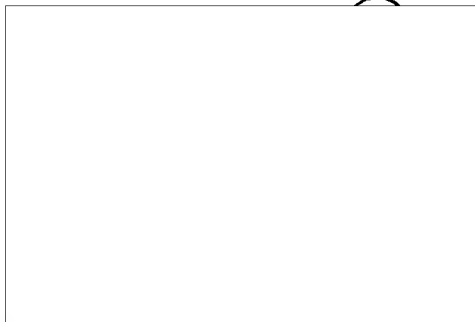
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3. Significant Events Anticipated During the Coming Week

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None.



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25X1 SUBJECT: [] Weekly Report -20 August 1984

f. General:

25X1 1. Forty excess metal desk and L-units were turned over to
 25X1 GSA for redistribution. This is part of an overall effort to reduce
 25X1 the amount of metal furniture stored [] Disposal of this
 25X1 furniture was accomplished within three working days after receipt
 25X1 of notification. []

25X1 2. A trailer load of excess communications equipment and
 25X1 components from Excess List 154 were delivered to the Property
 25X1 Disposal Office, Fort Belvoir. This shipment consisted of 216 line
 25X1 items. Total value \$166,953. []

25X1 3. Disposal of the remaining items from Excess List 153
 25X1 has finally been accomplished. This excess list which consisted of
 25X1 approximately 3,000 line items was the largest []
 25X1 handled. Disposal action on this document started in August 1983.
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25X1 g. Depot Renovations: The paving [] drives with a
 25X1 blacktop overlayment has been delayed due to contractor scheduling
 25X1 problems. This work is now scheduled to begin early September.
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